|  |  |
| --- | --- |
| {% if min\_book %}Alberta {% else %}{% endif %} | **Notice of Address /Notice of Change of Address for Alberta Corporation** |
| Public (when complete) *Business Corporations Act* | |

*Section 20*

This information is collected, used and may be publicly disclosed in accordance with s. 33(a,c), 39(1)(a,c) and 40(1)(c,e,f) of the *Freedom of Information and Protection of Privacy Act*, the *Business Corporations Act* and the *Common Business Number Act*. It is required to register an Alberta corporation’s address for the purpose of notice and service. Questions can be directed to the Service Alberta Contact Centre at cr@gov.ab.ca or 780-427-7013 (toll-free 310-0000 within Alberta).

|  |  |  |
| --- | --- | --- |
| 1. **Name of Corporation** | 2. **Corporate Access Number** | 3. **Business Number** (optional) |
| **{{corp.name|upper}}** | **{{corp.access\_number}}** | **{{corp.bin}}** |

4. **Address of Registered Office**

|  |  |  |  |
| --- | --- | --- | --- |
| Street Address | City / Town | Province | Postal Code |
| {{registered\_office.street1}}{% if registered\_office.street2 %}{{"  " + registered\_office.street2}}{% endif %} | {{registered\_office.city}} | {{registered\_office.province}} | {{registered\_office.postal}} |

|  |  |
| --- | --- |
| **OR** | Legal Land Description |
|  |  |

5. **Records Address**

|  |  |  |  |
| --- | --- | --- | --- |
| Street Address | City / Town | Province | Postal Code |
| {{records.street1}}{% if records.street2 %}{{"  " + records.street2}}{% endif %} | {{records.city}} | {{records.province}} | {{records.postal}} |

|  |  |
| --- | --- |
| **OR** | Legal Land Description |
|  |  |

6. **Address for Service by Mail** (if different from Item 4)

|  |  |  |  |
| --- | --- | --- | --- |
| Post Office Box Only | City / Town | Province | Postal Code |
|  |  |  |  |

7. **Corporation Email Address** (mandatory)

|  |
| --- |
| Email Address |
| {{ lawyer.email }} |

8. **Authorized Representative/Authorized Signing Authority for the Corporation**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| {{lawyer.last\_name}} |  | {{lawyer.first\_name}} |  |  |
| Last Name |  | First Name |  | Middle Name (optional) |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Solicitor |  | {{lawyer.email}} |  | {{lawyer.phone}} |
| Relationship to Corporation |  | Email Address (optional) |  | Phone Number (optional) |

|  |  |  |
| --- | --- | --- |
|  |  |  |
| Date of submission (yyyy-mm-dd) |  | Signature |